# HANTAM MUNICIPALITY

## FINAL

## Service Delivery & Budget Implementation Plan (SDBIP)

## 2018/19

## *Municipal Finance Management Act:*

## *Section 53(1)(c)(ii) – Approval by the Mayor*

The Top Layer Service Delivery and Budget Implementation Plan, indicating how the budget and the strategic objectives of Council will be implemented, is herewith submitted in terms of Sections 53(1)(c)(ii) of the Municipal Finance Management Act (MFMA), MFMA Circular No. 13 and the Budget and Reporting Regulation for the necessary approval.

Print Name: JAN ISAK SWARTZ

*Municipal Manager of Hantam Municipality*

Signature:

Date: 18.06.2018

**APPROVAL**

The **Final** Top Layer Service Delivery and Budget Implementation Plan 2018/19 for Hantam Municipality is herewith approved in terms of Section 53(1)(c)(ii) of the Municipal Finance Management Act (MFMA).

Print Name: ROGER NIELDO SWARTZ

*Mayor of Hantam Municipality*

Signature:

Date: 18.06.2018

| Assist | Directorate [R] | Function [R] | National KPA [R] | NDP Objective [R] | IDP Objective [R] | KPI Name [R] | Unit of Measurement | Ward [R] | KPI Owner [R] | Baseline | POE | Target Type [R] | Annual Target | Q1 | Q2 | Q3 | Q4 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 1 | Finance and Corporate Services | Water Management [Core function] - Water Distribution | Basic Service Delivery | Economy and Development | Enhance Infrastructure Development and Basic Service Delivery | Number of formal residential properties that which are billed for water or have pre paid meters that is connected to the municipal water infrastructure network as at 30 June 2019 | Number of residential properties which are billed for water or have pre paid meters as at 30 June 2019 | All | Senior Manager: Finance and Corporate Services | 4676 | BS409 Report from the Venus financial system | Number | 4597 | 4597 | 4597 | 4597 | 4597 |
| 2 | Finance and Corporate Services | Electricity [Core function] - Electricity | Basic Service Delivery | Economy and Development | Enhance Infrastructure Development and Basic Service Delivery | Number of formal residential properties which are billed for electricity or have pre paid meters as at 30 June 2019 (excluding Eskom areas) | Number of residential properties which are billed for electricity or have pre paid meters as at 30 June 2019 (Excluding Eskom areas) | All | Senior Manager: Finance and Corporate Services | 2641 | BS409 Report from the Venus financial system | Number | 2430 | 2430 | 2430 | 2430 | 2430 |
| 3 | Finance and Corporate Services | Waste Water Management [Non-core Function] - Sewerage | Basic Service Delivery | Economy and Development | Enhance Infrastructure Development and Basic Service Delivery | Number of formal residential properties connected to the municipal waste water sanitation/sewerage network for sewerage service, irrespective of the number of water closets (toilets) which are billed for sewerage as at 30 June 2019 | Number of residential properties which are billed for sewerage as at 30 June 2019 | All | Senior Manager: Finance and Corporate Services | 4639 | BS409 Report from the Venus financial system | Number | 4597 | 4597 | 4597 | 4597 | 4597 |
| 4 | Finance and Corporate Services | Waste Management [Core function] - Solid Waste Removal | Basic Service Delivery | Economy and Development | Enhance Infrastructure Development and Basic Service Delivery | Number of formal residential properties which are billed for refuse removal as at 30 June 2019 | Number of residential properties which are billed for sewerage as at 30 June 2019 | All | Senior Manager: Finance and Corporate Services | 4639 | BS409 Report from the Venus financial system | Number | 4597 | 4597 | 4597 | 4597 | 4597 |
| 5 | Finance and Corporate Services | Water Management [Core function] - Water Distribution | Basic Service Delivery | Economy and Development | Enhance Infrastructure Development and Basic Service Delivery | Provide free basic water to indigent households earning less than R4740 as at 30 June 2019 | Number of households receiving free basic water as at 30 June 2019 | All | Senior Manager: Finance and Corporate Services | 2380 | BS409 Report from the Venus financial system | Number | 2217 | 2217 | 2217 | 2217 | 2217 |
| 6 | Finance and Corporate Services | Electricity [Core function] - Electricity | Basic Service Delivery | Economy and Development | Enhance Infrastructure Development and Basic Service Delivery | Provide free basic electricity to indigent households earning less than R4740 as at 30 June 2019 | Number of households receiving free basic electricity as at 30 June 2019 | All | Senior Manager: Finance and Corporate Services | 2380 | BS409 Report from the Venus financial system | Number | 2217 | 2217 | 2217 | 2217 | 2217 |
| 7 | Finance and Corporate Services | Waste Water Management [Non-core Function] - Sewerage | Basic Service Delivery | Economy and Development | Enhance Infrastructure Development and Basic Service Delivery | Provide free basic sanitation to indigent households earning less than R4740 as at 30 June 2019 | Number of households receiving free basic sanitation as at 30 June 2019 | All | Senior Manager: Finance and Corporate Services | 2380 | BS409 Report from the Venus financial system | Number | 2217 | 2217 | 2217 | 2217 | 2217 |
| 8 | Finance and Corporate Services | Waste Management [Core function] - Solid Waste Removal | Basic Service Delivery | Economy and Development | Enhance Infrastructure Development and Basic Service Delivery | Provide free basic refuse removal to indigent households earning less than R4740 as at 30 June 2019 | Number of households receiving free basic refuse removal as at 30 June 2019 | All | Senior Manager: Finance and Corporate Services | 2380 | BS409 Report from the Venus financial system | Number | 2217 | 2217 | 2217 | 2217 | 2217 |
| 9 | Finance and Corporate Services | Executive and Council [Core function] - Municipal Manager, Town Secretary and Chief Executive | Basic Service Delivery | Economy and Development | Enhance Infrastructure Development and Basic Service Delivery | The percentage of the municipal capital budget actually spent on capital projects by 30 June 2019 (Actual amount spent on capital projects /Total amount budgeted for capital projects)X100 | (Actual amount spent on capital projects /Total amount budgeted for capital projects)X100) by 30 June 2019 | All | Municipal Manager | 80% | GS560 Report from the Venus financial system | Percentage | 90 | 10 | 30 | 60 | 90 |
| 10 | Finance and Corporate Services | Finance and Administration [Core function] - Human Resources | Municipal Transformation and Institutional Development | Developing a capable and Development State | Development and transformation of the institution | Percentage of people from employment equity target groups that will be appointed in the three highest levels of management during the 2018/19 financial year in compliance with the municipality's approved employment equity plan | % of people that will be appointed in the three highest levels of management in compliance with a municipality's approved employment equity plan | All | Senior Manager: Finance and Corporate Services | 66% | Appointment letter | Percentage | 66 | 0 | 0 | 0 | 66 |
| 11 | Finance and Corporate Services | Finance and Administration [Core function] - Human Resources | Municipal Transformation and Institutional Development | Developing a capable and Development State | Development and transformation of the institution | Percentage of municipality's personnel budget actually spent on implementing its workplace skills plan by 30 June 2019 ((Total Actual Training Expenditure/ Total personnel Budget)x100)) | (Total expenditure on training/total personnel budget)/100 | All | Senior Manager: Finance and Corporate Services | 0.01% | GS560 Report from the Venus financial system | Percentage | 0.01 | 0 | 0 | 0 | 0.01 |
| 12 | Finance and Corporate Services | Finance and Administration [Core function] - Budget and Treasury Office | Municipal Financial Viability and Management | Developing a capable and Development State | Maintain a financially sustainable and viable municipality | Financial viability measured in terms of the municipality's ability to meet it's service debt obligations at 30 June 2019 (Debt to Revenue (Short Term Borrowing + Bank Overdraft + Short Term Lease + Long Term Borrowing + Long Term Lease) / Total Operating Revenue - Operating Conditional Grant) | % Debt coverage as at 30 June 2019 | All | Senior Manager: Finance and Corporate Services | 1% | Annual Financial Statements | Percentage | 1.0 | 0 | 0 | 0 | 1.0 |
| 13 | Finance and Corporate Services | Finance and Administration [Core function] - Budget and Treasury Office | Municipal Financial Viability and Management | Developing a capable and Development State | Maintain a financially sustainable and viable municipality | Financial viability measured in % in terms of the total amount of outstanding service debtors in comparison with total revenue received for services at 30 June 2019 (Net Service debtors to revenue – (Total outstanding service debtors minus provision for bad debt)/ (revenue received for services) x100) | % outstanding service debtors at 30 June 2019 | All | Senior Manager: Finance and Corporate Services | 38.8 | Annual Financial Statements | Percentage | 14.0 | 0 | 0 | 0 | 14.0 |
| 14 | Finance and Corporate Services | Finance and Administration [Core function] - Budget and Treasury Office | Municipal Financial Viability and Management | Developing a capable and Development State | Maintain a financially sustainable and viable municipality | Financial viability measured in terms of the available cash to cover fixed operating expenditure at 30 June 2019 (Cost coverage ((Cash and Cash Equivalents - Unspent Conditional Grants - Overdraft) + Short Term Investment) / Monthly Fixed Operational Expenditure excluding (Depreciation, Amortisation, and Provision for Bad Debts, Impairment and Loss on Disposal of Assets))) | Cost coverage ratio as at 30 June 2019 | All | Senior Manager: Finance and Corporate Services | 4 | Annual Financial Statements | Number | 0.6 | 0 | 0 | 0 | 0.6 |
| 15 | Finance and Corporate Services | Finance and Administration [Core function] - Human Resources | Municipal Transformation and Institutional Development | Developing a capable and Development State | Development and transformation of the institution | Limit vacancy rate to 20% of funded post by 30 June 2019 ((Number of funded posts vacant divided by budgeted funded posts)x100) | (Number of funded posts vacant divided by budgeted funded posts)x100 | All | Senior Manager: Finance and Corporate Services | 20% | Organogram and personnel budget | Percentage | 20 | 0 | 0 | 0 | 20 |

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## Toplayer Service Delivery Budget Implementation Plan for 2018/19

| Assist | Directorate [R] | Function [R] | National KPA [R] | NDP Objective [R] | IDP Objective [R] | KPI Name [R] | Unit of Measurement | Ward [R] | KPI Owner [R] | Baseline | POE | Target Type [R] | Annual Target | Q1 | Q2 | Q3 | Q4 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 16 | Finance and Corporate Services | Finance and Administration [Core function] - Human Resources | Municipal Transformation and Institutional Development | Developing a capable and Development State | Development and transformation of the institution | Review the Workplace Skills Plan and submit plan to the LGSETA by 30 April 2019 | Workplace Skills Plan submitted to LGSETA by 30 April 2019 | All | Senior Manager: Finance and Corporate Services | 1 | Acknowledgement of receipt and Work Skills Plan | Number | 1 | 0 | 0 | 0 | 1 |
| 17 | Finance and Corporate Services | Finance and Administration [Core function] - Information Technology | Municipal Transformation and Institutional Development | Developing a capable and Development State | Development and transformation of the institution | 95% of the ICT capital budget spent by 30 June 2019 ((Actual capital expenditure divided by the total approved capital budget)x100) | % of the ICT capital budget spent by 30 June 2019 | All | Senior Manager: Finance and Corporate Services | New KPI for 2017/18 | GS560 Report from the Venus financial system | Percentage | 95 | 5 | 25 | 70 | 95 |
| 18 | Technical and Community Services | Planning and Development [Core function] - Town Planning, Building Regulations and Enforcement, and City Engineer | Basic Service Delivery | Developing a capable and Development State | Development and transformation of the institution | Purchase a cabinet for SPLUMA by 30 June 2019 | Cabinet purchased by 30 June 2019 | All | Senior Manager: Technical and Community Services | New KPI for 2017/18 | Delivery note and signed-off invoice | Number | 1 | 0 | 0 | 0 | 1 |
| 19 | Municipal Manager | Executive and Council [Core function] - Municipal Manager, Town Secretary and Chief Executive | Good Governance and Public Participation | Developing a capable and Development State | Promote good governance and public participation | Develop a Risk Based Audit Plan and submit to the audit committee for consideration by 30 June 2019 | Risk Based Audit Plan developed and submitted to the audit committee by 30 June 2019 | All | Municipal Manager | 1 | Minutes of audit committee | Number | 1 | 0 | 0 | 0 | 1 |
| 20 | Municipal Manager | Planning and Development [Core function] - Corporate Wide Strategic Planning (IDPs, LEDs) | Good Governance and Public Participation | Developing a capable and Development State | Promote good governance and public participation | Compile the final IDP review and submit to council by 31 May 2019 | Final IDP review submitted to council by 31 May 2019 | All | Municipal Manager | 1 | Agenda of Council meeting | Number | 1 | 0 | 0 | 0 | 1 |
| 21 | Municipal Manager | Planning and Development [Core function] - Economic Development/Planning | Local Economic Development | Economy and Development | Facilitate Local Economic Development | Review the LED strategy with an implementation plan and submit to Council by 30 June 2019 | LED strategy reviewed with an implementation plan and submitted to Council by 30 June 2019 | All | Municipal Manager | 1 | Agenda of Council meeting | Number | 1 | 0 | 0 | 0 | 1 |
| 22 | Municipal Manager | Planning and Development [Core function] - Corporate Wide Strategic Planning (IDPs, LEDs) | Good Governance and Public Participation | Developing a capable and Development State | Promote good governance and public participation | Compile the draft IDP review for 2019/20 and submit to council by 31 March 2019 | Draft IDP review for 2019/20 submitted to council by 31 March 2019 | All | Municipal Manager | 1 | Agenda of Council meeting | Number | 1 | 0 | 0 | 1 | 0 |
| 23 | Municipal Manager | Unspecified [Non-core Function] - Unspecified | Good Governance and Public Participation | Developing a capable and Development State | Promote good governance and public participation | Compile the draft Annual Report for 2017/18 and submit to council by 31 January 2019 | Draft Annual Report for 2017/18 submitted to council by 31 January 2019 | All | Municipal Manager | 1 | Agenda of Council meeting | Number | 1 | 0 | 0 | 1 | 0 |
| 24 | Municipal Manager | Unspecified [Non-core Function] - Unspecified | Good Governance and Public Participation | Developing a capable and Development State | Promote good governance and public participation | Compile the final Annual Report for 2017/18 and submit to council by 31 March 2019 | Final Annual Report for 2017/18 submitted to council by 31 March 2019 | All | Municipal Manager | 1 | Agenda of Council meeting | Number | 1 | 0 | 0 | 1 | 0 |
| 25 | Municipal Manager | Unspecified [Non-core Function] - Unspecified | Good Governance and Public Participation | Developing a capable and Development State | Promote good governance and public participation | Submit the oversight report on the Annual Report to council by 31 March 2019 | Oversight Report for 2017/18 submitted to council by 31 March 2019 | All | Municipal Manager | 1 | Agenda of Council meeting | Number | 1 | 0 | 0 | 1 | 0 |
| 26 | Municipal Manager | Internal Audit [Core function] - Governance Function | Good Governance and Public Participation | Developing a capable and Development State | Promote good governance and public participation | Review the Internal Audit Charter and Audit Committee Charter and submit to the Audit Committee by 30 June 2019 | Internal Audit Charter and Audit Committee Charter submitted to the Audit Committee by 30 June 2019 | All | Municipal Manager | New KPI for 2018/19 | Minutes of audit committee | Number | 1 | 0 | 0 | 0 | 1 |
| 27 | Municipal Manager | Planning and Development [Core function] - Economic Development/Planning | Local Economic Development | Economy and Development | Facilitate Local Economic Development | Create job opportunities ito EPWP by 30 June 2019 | Number of job opportunities created by 30 June 2019 | All | Municipal Manager | 128 | Signed contracts | Number | 150 | 0 | 0 | 0 | 150 |
| 28 | Technical and Community Services | Community and Social Services [Core function] - Cemeteries, Funeral Parlours and Crematoriums | Basic Service Delivery | Transforming Human Settlements | Enhance Infrastructure Development and Basic Service Delivery | Compile a complete burial register for Calvinia, Brandvlei and Middelpos by 30 June 2019 | Number of burial registers compiled by 30 June 2019 | 1;2;3;4 | Senior Manager: Technical and community Services | 2 (Nieuwoudtville and Loeriesfontein) | Signed-off register | Number | 3 | 0 | 0 | 0 | 3 |
| 29 | Technical and Community Services | Community and Social Services [Core function] - Libraries and Archives | Basic Service Delivery | Improving Education, training and innovation | Enhance Infrastructure Development and Basic Service Delivery | 95% spent of the library operational conditional grant by 30 June 2019 ((Actual expenditure divided by the total grant received) x 100) | % of the library operational conditional grant spent by 30 June 2019 ((Actual expenditure divided by the total grant received) x 100) | All | Senior Manager: Technical and community Services | 95% | GS560 Report from Venus financial system | Percentage | 95 | 0 | 10 | 60 | 95 |
| 30 | Technical and Community Services | Electricity [Core function] - Electricity | Basic Service Delivery | Economy and Development | Enhance Infrastructure Development and Basic Service Delivery | Limit unaccounted for electricity to less than 10% by 30 June 2019 ((Number of Electricity Units Purchased - Number of Electricity Units Sold) / Number of Electricity Units Purchased ) x 100) | % unaccounted for electricity by 30 June 2019 | All | Senior Manager: Technical and community Services | 18% | Annual Financial Statements | Percentage | 10 | 0 | 0 | 0 | 10 |
| 31 | Technical and Community Services | Water Management [Core function] - Water Distribution | Basic Service Delivery | Economy and Development | Enhance Infrastructure Development and Basic Service Delivery | Limit unaccounted for water to less than 15% by 30 June 2019 ((Number of Kiloliters Water Purified - Number of Kiloliters Water Sold) / Number of Kiloliters Water Purified x 100) | % unaccounted for water by 30 June 2019 | All | Senior Manager: Technical and community Services | 20% | Annual Financial Statements | Percentage | 15 | 0 | 0 | 0 | 15 |
| 32 | Technical and Community Services | Water Management [Core function] - Water Distribution | Basic Service Delivery | Economy and Development | Enhance Infrastructure Development and Basic Service Delivery | Complete phase 1 for the upgrade of the bulk water sypply network from Brandvlei to Romanskolk by 30 June 2019 [Phase 1 = Complete IRS, Appoint contractor/Commissioning of construction] | Phase 1 for the upgrade of the bulk water supply network completed by 30 June 2019 | 3 | Senior Manager: Technical and Community Services | New KPI for 2018/19 | Practical completion certificate for phase 1 | Number | 1 | 0 | 0 | 0 | 1 |
| 33 | Technical and Community Services | Sport and Recreation [Core function] - Sports Grounds and Stadiums | Basic Service Delivery | Economy and Development | Enhance Infrastructure Development and Basic Service Delivery | Complete phase 1 of the upgrade of the Calvinia sport ground by 30 June 2019 [Phase 1 = Irrigation with recycled waste water from WWTW (pumpstation) to Hantampark, Construction of 1.5km pipeline for waste water irrigation to Hantampark] | Phase 1 of upgrade completed by 30 June 2019 | 2 | Senior Manager: Technical and Community Services | New KPI for 2018/19 | Practical completion certificate | Number | 1 | 0 | 0 | 0 | 1 |
| 34 | Technical and Community Services | Road Transport [Core function] - Roads | Basic Service Delivery | Economy and Development | Enhance Infrastructure Development and Basic Service Delivery | 90% of the budget spent to upgrade of the roads in Brandvlei and Calvinia by 30 June 2019 (Actual expenditure /Total budget received) X 100 [Brandvlei: reseal of 1.2km of Burger Street; Calvinia: paving of 300m of Skema Street] | Percentage of budget spent by 30 June 2019 | 2; 3 | Senior Manager: Technical and Community Services | New KPI for 2018/19 | Report generated from the Venus Financial System | Percentage | 90 | 2 | 10 | 50 | 90 |

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| Assist | Directorate [R] | Function [R] | National KPA [R] | NDP Objective [R] | IDP Objective [R] | KPI Name [R] | Unit of Measurement | Ward [R] | KPI Owner [R] | Baseline | POE | Target Type [R] | Annual Target | Q1 | Q2 | Q3 | Q4 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 35 | Technical and Community Services | Water Management [Core function] - Water Distribution | Basic Service Delivery | Economy and Development | Enhance Infrastructure Development and Basic Service Delivery | Complete the study for the water supply from the Doringrivier to Calvinia by 30 June 2019 | Study completed by 30 June 2019 | 2 | Senior Manager: Technical and Community Services | New KPI for 2018/19 | Report received from the consultant appointed | Number | 1 | 0 | 0 | 0 | 1 |
| 36 | Technical and Community Services | Water Management [Core function] - Water Storage | Basic Service Delivery | Economy and Development | Enhance Infrastructure Development and Basic Service Delivery | 100% spent of the budget for completion of the drilling of boreholes for Calvinia and Brandvlei in terms of the grant allocation received by 30 June 2019 [Calvinia - R ; Brandvlei- R ] | % spent on completion of project by 30 June 2019 | 1; 2; 3 | Senior Manager: Technical and Community Services | New KPI for 2018/19 | Practical completion certificate and GS560 Report generated for Venus Financial System | Number | 1 | 0 | 0 | 0 | 1 |
| 37 | Technical and Community Services | Waste Water Management [Core function] - Waste Water Treatment | Basic Service Delivery | Economy and Development | Enhance Infrastructure Development and Basic Service Delivery | Complete the Waste Water Treatment Works in Brandvlei by 31 December 2018 | Project completed by 31 December 2018 | 3 | Senior Manager: Technical and Community Services | Roll-over project from 2017/18 | Practical completion certificate | Number | 1 | 0 | 1 | 0 | 0 |
| 38 | Technical and Community Services | Planning and Development [Core function] - Economic Development/Planning | Local Economic Development | Economy and Development | Facilitate Local Economic Development | Draft a Recruitment Policy for EPWP and submit to Council by 31 December | Policy drafted and submitted to Council by 31 December 2018 | All | Senior Manager: Technical and Community Services | New KPI for 2018/19 | Agenda of the Council meeting | Number | 1 | 0 | 1 | 0 | 0 |
| 39 | Technical and Community Services | Electricity [Core function] - Electricity | Basic Service Delivery | Economy and Development | Enhance Infrastructure Development and Basic Service Delivery | 90% of the budget spent for street lights at Rooi- and Witwal erven by 30 June 2019 | Percentage of budget spent by 30 June 2019 | 1;2 | Senior Manager: Technical and Community Services | New KPI for 2018/19 | G560 Report from Venus financial system | Percentage | 90 | 0 | 50 | 75 | 90 |
| 40 | Technical and Community Services | Waste Water Management [Non-core Function] - Sewerage | Basic Service Delivery | Economy and Development | Enhance Infrastructure Development and Basic Service Delivery | 90% of the budget spent for upgrades of one (1) toilet at Brandvlei workshop by 30 June 2019 | Percentage of budget spent by 30 June 2019 | 3 | Senior Manager: Technical and Community Services | New KPI for 2018/19 | G560 Report from Venus financial system | Percentage | 90 | 0 | 90 | 0 | 0 |
| 41 | Technical and Community Services | Planning and Development [Core function] - Economic Development/Planning | Local Economic Development | Economy and Development | Facilitate Local Economic Development | 90% of the budget spent for construction of new office for EPWP personnel by 30 June 2019 | Percentage of budget spent by 30 June 2019 | 1;2 | Senior Manager: Technical and Community Services | New KPI for 2018/19 | G560 Report from Venus financial system | Percentage | 90 | 0 | 30 | 60 | 90 |
| 42 | Technical and Community Services | Community and Social Services [Core function] - Community Halls and Facilities | Basic Service Delivery | Transforming Human Settlements | Enhance Infrastructure Development and Basic Service Delivery | 90% of the budget spent for furniture for community hall in Calvinia by 30 June 2019 [Purchase ten (10) tables and 200 chairs] | Percentage of budget spent by 30 June 2019 | 1;2 | Senior Manager: Technical and Community Services | New KPI for 2018/19 | G560 Report from Venus financial system | Percentage | 90 | 0 | 30 | 60 | 90 |
| 43 | Technical and Community Services | Finance and Administration [Core function] - Administrative and Corporate Support | Municipal Transformation and Institutional Development | Developing a capable and Development State | Development and transformation of the institution | 90% of the budget spent for office furniture for the WWTW (Technical Department) by 30 June 2019 | Percentage of budget spent by 30 June 2019 | All | Senior Manager: Technical and Community Services | New KPI for 2018/19 | G560 Report from Venus financial system | Percentage | 90 | 0 | 30 | 60 | 90 |
| 44 | Technical and Community Services | Road Transport [Core function] - Roads | Basic Service Delivery | Economy and Development | Enhance Infrastructure Development and Basic Service Delivery | 90% of the budget spent for the construction of a bridge in Hantam by 30 June 2019 | Percentage of budget spent by 30 June 2019 | All | Senior Manager: Technical and Community Services | New KPI for 2018/19 | G560 Report from Venus financial system | Percentage | 90 | 0 | 0 | 0 | 90 |
| 45 | Technical and Community Services | Finance and Administration [Core function] - Information Technology | Municipal Transformation and Institutional Development | Developing a capable and Development State | Development and transformation of the institution | 90% of the budget spent for purchasing of six (6) desktop computers for foremen by 30 June 2019 | Percentage of budget spent by 30 June 2019 | All | Senior Manager: Technical and Community Services | New KPI for 2018/19 | G560 Report from Venus financial system | Percentage | 90 | 0 | 30 | 60 | 90 |
| 46 | Technical and Community Services | Waste Water Management [Non-core Function] - Sewerage | Basic Service Delivery | Economy and Development | Enhance Infrastructure Development and Basic Service Delivery | 90% of the budget spent for sewerage network – Tulp Street in Calvinia by 30 June 2019 | Percentage of budget spent by 30 June 2019 | 2 | Senior Manager: Technical and Community Services | New KPI for 2018/19 | G560 Report from Venus financial system | Percentage | 90 | 0 | 30 | 60 | 90 |

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## Capital projects for the 2018/19 financial year

| Ref | Sub-Directorate [R] | Function [R] | Project name [R] | Funding source [R] | Ward [R] | July 2018 | August 2018 | September 2018 | October 2018 | November 2018 | December 2018 | January 2019 | February 2019 | March 2019 | April 2019 | May 2019 | June 2019 | Total | 2018/2019 | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | | | | | | | | | | | | | CRR | Other |
| 1 | Water and Roads | Waste Water Management [Core function] - Sewerage | Brandvlei WWTW | MIG | 3 | 2113654.36 | | | | | 836990.08 | | | | | | | 2950644.00 | | 2950644 |
| 2 | Water and Roads | Road Transport [Core function] - Roads | Roads Hantam | MIG | All | 1462926.31 | 1462926.30 | | | | | | | | | | | 2925852.00 | | 2925852 |
| 3 | Water and Roads | Road Transport [Core function] - Roads | Roads Hantam Phase 2 | MIG | All | | | | | | 1068375.73 | | | | | | | 1068375.00 | | 1068375 |
| 4 | Public Amenities | Sport and Recreation [Core function] - Sports Grounds and Stadiums | Calvinia Sportfields and infrastructure development | MIG | 2 | 903709.07 | 903709.07 | 903709.08 | | | | | | | | | | 2711127.00 | | 2711127 |
| 5 | Water and Roads | Water Management [Core function] - Water Distribution | Boreholes Calvinia | WSIG | 2 | 1000000 | 1000000 | 1000000 | 1000000 | | | | | | | | | 4000000.00 | | 4000000 |
| 6 | Water and Roads | Water Management [Core function] - Water Distribution | Boreholes Brandvlei | WSIG | 3 | | 1000000 | 1000000 | 1500000 | | | | | | | | | 3500000.00 | | 3500000 |
| 7 | Water and Roads | Water Management [Core function] - Water Distribution | Loeriesfontein BWS | RBIG | 5 | 18000000 | 400000 | 400000 | 400000 | 400000 | 400000 | | | | | | | 20000000.00 | | 20000000 |
| 8 | Water and Roads | Water Management [Core function] - Water Distribution | Brandvlei BWS | RBIG | 3 | 150000 | 150000 | 150000 | 150000 | 200000 | 3321000 | 3321000 | 3321000 | 3321000 | 3321000 | 3321000 | 2721000 | 23447000.00 | | 23447000 |
| 9 | Water and Roads | Water Management [Core function] - Water Distribution | Doornrivier study | RBIG | All | | | 100000 | 100000 | 100000 | 100000 | 200000 | 200000 | | | | | 800000.00 | | 800000 |
| 10 | Water and Roads | Road Transport [Core function] - Roads | Maintenance of streets | EPWP | All | 45416 | 45416 | 45416 | 45416 | 45416 | 45416 | 45416 | 45416 | 45416 | 45416 | 45416 | 45424 | 545000.00 | | 545000 |
| 11 | Water and Roads | Water Management [Core function] - Water Distribution | Maintenance of water and sewerage | EPWP | All | 8333 | 8333 | 8333 | 8333 | 8333 | 8333 | 8333 | 8333 | 8333 | 8333 | 8333 | 8337 | 100000.00 | | 100000 |
| 12 | Public Amenities | Sport and Recreation [Core function] - Sports Grounds and Stadiums | Maintenance of Hantam Sportgrounds | EPWP | All | 6666 | 6666 | 6666 | 6666 | 6666 | 6670 | | | | | | | 40000.00 | | 40000 |
| 13 | Public Amenities | Community and Social Services [Core function] - Cemeteries, Funeral Parlours and Crematoriums | Beautification of Cemeteries | EPWP | All | 10000 | 10000 | 10000 | 10000 | 10000 | 10000 | | | | | | | 60000.00 | | 60000 |
| 14 | Solid Waste | Waste Management [Core function] - Solid Waste Removal | Waste collection in Hantam | EPWP | All | 50000 | 50000 | 50000 | 50000 | 50000 | 50000 | 50000 | 50000 | 50000 | 50000 | 50000 | 50000 | 600000.00 | | 600000 |
| 15 | Electro-technical Services | Electricity [Core function] - Electricity | Beligting Rooi en Witwal Erwe | CRR | 2 | | | | 50000 | 50000 | 70000 | | | | | | | 170000.00 | 170000 | |
| 16 | Water and Roads | Waste Water Management [Core function] - Sewerage | Toilette Brandvlei stoor | CRR | 3 | | 15000 | 15000 | | | | | | | | | | 30000.00 | 30000 | |
| 17 | Water and Roads | Road Transport [Core function] - Roads | Hantam Brug | CRR | 5 | | | | 20000 | 50000 | | | | | | | | 70000.00 | 70000 | |
| 18 | Senior Manager: Technical and Community Services | Finance and Administration [Core function] - Information Technology | Rekenaars voormanne | CRR | All | | 25000 | | | | | | | | | | | 25000.00 | 25000 | |
| 19 | Senior Manager: Finance and Corporate Services | Finance and Administration [Core function] - Administrative and Corporate Support | Spluma kabinet | CRR | All | | 35000 | | | | | | | | | | | 35000.00 | 35000 | |
| 20 | Public Amenities | Finance and Administration [Core function] - Administrative and Corporate Support | Sale meubels | CRR | All | | | 20000 | 20000 | 25000 | | | | | | | | 65000.00 | 65000 | |
| 21 | Senior Manager: Technical and Community Services | Finance and Administration [Core function] - Property Services | EPWP Kantoor | CRR | All | | | | 25000 | 25000 | 25000 | 25000 | | | | | | 100000.00 | 100000 | |
| 22 | Senior Manager: Technical and Community Services | Finance and Administration [Core function] - Administrative and Corporate Support | Meublement Tegnies | CRR | All | | | 25000 | | | | | | | | | | 25000.00 | 25000 | |
| 23 | Water and Roads | Waste Water Management [Core function] - Sewerage | Riool Tulpstraat Calvinia | CRR | 2 | | | 40000 | 40000 | | | | | | | | | 80000.00 | 80000 | |
| 24 | Senior Manager: Finance and Corporate Services | Finance and Administration [Core function] - Information Technology | ICT Equipment | CRR | All | | | 130000 | | | | 35000 | | | 35000 | | | 200000.00 | 200000 | |
| | | | | | | R 23 750 704.74 | R 5 112 050.37 | R 3 904 124.08 | R 3 425 415.00 | R 970 415.00 | R 5 941 784.81 | R 3 684 749.00 | R 3 624 749.00 | R 3 424 749.00 | R 3 459 749.00 | R 3 424 749.00 | R 2 824 761.00 | R 63 547 998.00 | R 800 000.00 | R 62 747 998.00 |

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**Monthly Cashflow for the 2018/19 financial year**

| Sub-Directorate [R] | Line Item [R] | Function [R] | July | | | August | | | September | | | October | | | November | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | Revenue | Operational Exp. | Capital Exp. | Revenue | Operational Exp. | Capital Exp. | Revenue | Operational Exp. | Capital Exp. | Revenue | Operational Exp. | Capital Exp. | Revenue | Operational Exp. | Capital Exp. | Revenue |
| Municipal Manager | Governance and administration | Executive and council | 666000 | 1005418 | 0 | 0 | 1005418 | 0 | 0 | 1005418 | 0 | 0 | 1005418 | 0 | 666000 | 1005418 | 0 | 0 |
| Finance and Corporate Services | Governance and administration | Finance and Administration | 7430958 | 1698237 | 30416 | 1024344 | 1698237 | 30416 | 1024344 | 1698237 | 30416 | 1024344 | 1698237 | 30416 | 5460958 | 1698237 | 30416 | 1024344 |
| Finance and Corporate Services | Governance and administration | Finance and Administration | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Technical and Community | Community and public safety | Community and social services | 93225 | 272742 | 0 | 93225 | 272742 | 0 | 93225 | 272742 | 0 | 93225 | 272742 | 0 | 93225 | 272742 | 0 | 93225 |
| Technical and Community | Community and public safety | Sport and recreation | 257284 | 103505 | 255417 | 257284 | 103505 | 255417 | 257284 | 103505 | 255417 | 257284 | 103505 | 255417 | 257284 | 103505 | 255417 | 257284 |
| Technical and Community | Community and public safety | Public safety | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Technical and Community | Community and public safety | Housing | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Technical and Community | Community and public safety | Health | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Technical and Community | Economic and environmental services | Planning and development | 0 | 159575 | 0 | 0 | 159575 | 0 | 0 | 159575 | 0 | 0 | 159575 | 0 | 0 | 159575 | 0 | 0 |
| Technical and Community | Economic and environmental services | Road transport | 360873 | 738365 | 212424 | 360873 | 738365 | 212424 | 360873 | 738365 | 212424 | 360873 | 738365 | 212424 | 360873 | 738365 | 212424 | 360873 |
| Technical and Community | Economic and environmental services | Environmental protection | 8 | 4950 | 0 | 8 | 4950 | 0 | 8 | 4950 | 0 | 8 | 4950 | 0 | 8 | 4950 | 0 | 8 |
| Technical and Community | Trading services | Electricity | 2701684 | 2771476 | 2083 | 2471974 | 2771476 | 2083 | 2471974 | 2771476 | 2083 | 2471974 | 2771476 | 2083 | 2701684 | 2771476 | 2083 | 2471974 |
| Technical and Community | Trading services | Water Management | 6167471 | 1145446 | 4314333 | 5234138 | 1145446 | 4314333 | 5234138 | 1145446 | 4314333 | 5234138 | 1145446 | 4314333 | 6167471 | 1145446 | 4314333 | 5234138 |
| Technical and Community | Trading services | Waste water management | 1429925 | 459779 | 368909 | 956249 | 459779 | 368909 | 956249 | 459779 | 368909 | 956249 | 459779 | 368909 | 1429925 | 459779 | 368909 | 956249 |
| Technical and Community | Trading services | Waste management | 1442728 | 1078427 | 0 | 576061 | 1078427 | 0 | 576061 | 1078427 | 0 | 576061 | 1078427 | 0 | 1442728 | 1078427 | 0 | 576061 |
| Municipal Manager | Other | Other | 0 | 10080 | 0 | 0 | 10080 | 0 | 0 | 10080 | 0 | 0 | 10080 | 0 | 0 | 10080 | 0 | 0 |
| | **TOTAL** | | **20550156** | **9448000** | **5183582** | **10974156** | **9448000** | **5183582** | **10974156** | **9448000** | **5183582** | **10974156** | **9448000** | **5183582** | **18580156** | **9448000** | **5183582** | **10974156** |

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**Monthly Cashflow for the 2018/19 financial year**

| Sub-Directorate [R] | Line Item [R] | Function [R] | December | | January | | | February | | | March | | | April | | | May | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | Operational Exp. | Capital Exp. | Revenue | Operational Exp. | Capital Exp. | Revenue | Operational Exp. | Capital Exp. | Revenue | Operational Exp. | Capital Exp. | Revenue | Operational Exp. | Capital Exp. | Revenue | Operational Exp. |
| Municipal Manager | Governance and administration | Executive and council | 1005418 | 0 | 0 | 1005418 | 0 | 0 | 1005418 | 0 | 666000 | 1005418 | 0 | 0 | 1005418 | 0 | 0 | 1005418 |
| Finance and Corporate Services | Governance and administration | Finance and Administration | 1698237 | 30416 | 1024344 | 1698237 | 30416 | 1024344 | 1698237 | 30416 | 5460958 | 1698237 | 30416 | 1024344 | 1698237 | 30416 | 1024344 | 1698237 |
| Finance and Corporate Services | Governance and administration | Finance and Administration | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Technical and Community | Community and public safety | Community and social services | 272742 | 0 | 93225 | 272742 | 0 | 93225 | 272742 | 0 | 93225 | 272742 | 0 | 93225 | 272742 | 0 | 93225 | 272742 |
| Technical and Community | Community and public safety | Sport and recreation | 103505 | 255417 | 257284 | 103505 | 255417 | 257284 | 103505 | 255417 | 257284 | 103505 | 255417 | 257284 | 103505 | 255417 | 257284 | 103505 |
| Technical and Community | Community and public safety | Public safety | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Technical and Community | Community and public safety | Housing | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Technical and Community | Community and public safety | Health | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Technical and Community | Economic and environmental services | Planning and development | 159575 | 0 | 0 | 159575 | 0 | 0 | 159575 | 0 | 0 | 159575 | 0 | 0 | 159575 | 0 | 0 | 159575 |
| Technical and Community | Economic and environmental services | Road transport | 738365 | 212424 | 360873 | 738365 | 212424 | 360873 | 738365 | 212424 | 360873 | 738365 | 212424 | 360873 | 738365 | 212424 | 360873 | 738365 |
| Technical and Community | Economic and environmental services | Environmental protection | 4950 | 0 | 8 | 4950 | 0 | 8 | 4950 | 0 | 8 | 4950 | 0 | 8 | 4950 | 0 | 8 | 4950 |
| Technical and Community | Trading services | Electricity | 2771476 | 2083 | 2471974 | 2771476 | 2083 | 2471974 | 2771476 | 2083 | 2701684 | 2771476 | 2083 | 2471974 | 2771476 | 2083 | 2471974 | 2771476 |
| Technical and Community | Trading services | Water Management | 1145446 | 4314333 | 5234138 | 1145446 | 4314333 | 5234138 | 1145446 | 4314333 | 6167471 | 1145446 | 4314333 | 5234138 | 1145446 | 4314333 | 5234138 | 1145446 |
| Technical and Community | Trading services | Waste water management | 459779 | 368909 | 956249 | 459779 | 368909 | 956249 | 459779 | 368909 | 1429925 | 459779 | 368909 | 956249 | 459779 | 368909 | 956249 | 459779 |
| Technical and Community | Trading services | Waste management | 1078427 | 0 | 576061 | 1078427 | 0 | 576061 | 1078427 | 0 | 1442728 | 1078427 | 0 | 576061 | 1078427 | 0 | 576061 | 1078427 |
| Municipal Manager | Other | Other | 10080 | 0 | 0 | 10080 | 0 | 0 | 10080 | 0 | 0 | 10080 | 0 | 0 | 10080 | 0 | 0 | 10080 |
| | **TOTAL** | | **9448000** | **5183582** | **10974156** | **9448000** | **5183582** | **10974156** | **9448000** | **5183582** | **18580156** | **9448000** | **5183582** | **10974156** | **9448000** | **5183582** | **10974156** | **9448000** |

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| Sub-Directorate [R] | Line Item [R] | Function [R] | | June | | | TOTAL | | |
|---|---|---|---|---|---|---|---|---|---|
| | | | Capital Exp. | Revenue | Operational Exp. | Capital Exp. | Revenue | Operational Exp. | Capital Exp. |
| Municipal Manager | Governance and administration | Executive and council | 0 | 0 | 1005364.202 | 0 | R 1 998 000.00 | R 12 064 962.20 | R - |
| Finance and Corporate Services | Governance and administration | Finance and Administration | 30416 | 1024336 | 1698188.638 | 30424 | R 27 571 962.00 | R 20 378 795.64 | R 365 000.00 |
| Finance and Corporate Services | Governance and administration | Finance and Administration | 0 | 0 | 0 | 0 | R - | R - | R - |
| Technical and Community | Community and public safety | Community and social services | 0 | 93220 | 272707.6881 | 0 | R 1 118 695.00 | R 3 272 869.69 | R - |
| Technical and Community | Community and public safety | Sport and recreation | 255417 | 257275 | 103483.8037 | 255413 | R 3 087 399.00 | R 1 242 038.80 | R 3 065 000.00 |
| Technical and Community | Community and public safety | Public safety | 0 | 0 | 0 | 0 | R - | R - | R - |
| Technical and Community | Community and public safety | Housing | 0 | 0 | 0 | 0 | R - | R - | R - |
| Technical and Community | Community and public safety | Health | 0 | 0 | 0 | 0 | R - | R - | R - |
| Technical and Community | Economic and environmental services | Planning and development | 0 | 0 | 159566.2515 | 0 | R - | R 1 914 891.25 | R - |
| Technical and Community | Economic and environmental services | Road transport | 212424 | 360868 | 738347.7507 | 212427 | R 4 330 471.00 | R 8 860 362.75 | R 2 549 091.00 |
| Technical and Community | Economic and environmental services | Environmental protection | 0 | 12 | 4957 | 0 | R 100.00 | R 59 407.00 | R - |
| Technical and Community | Trading services | Electricity | 2083 | 2471974 | 2771441.536 | 2087 | R 30 352 818.00 | R 33 257 677.54 | R 25 000.00 |
| Technical and Community | Trading services | Water Management | 4314333 | 5234162 | 1145405.695 | 4314337 | R 65 609 679.00 | R 13 745 311.70 | R 51 772 000.00 |
| Technical and Community | Trading services | Waste water management | 368909 | 956249 | 459792.5025 | 368910 | R 12 896 016.00 | R 5 517 361.50 | R 4 426 909.00 |
| Technical and Community | Trading services | Waste management | 0 | 576056 | 1078423.915 | 0 | R 9 512 728.00 | R 12 941 120.91 | R - |
| Municipal Manager | Other | Other | 0 | 0 | 10093 | 0 | R - | R 120 973.00 | R - |
| | **TOTAL** | | **5183582** | **10974152** | **9447771.983** | **5183598** | R 156 477 868.00 | R 113 375 771.98 | R 62 203 000.00 |

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**Revenue by Source for the 2018/19 financial year**

| Ref | Line Item (200 chars) | July | August | September | October | November | December | January | February | March | April | May | June | | TOTAL |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 1 | Property rates | 736074 | 736074 | 736074 | 736074 | 736074 | 736074 | 736074 | 736074 | 736074 | 736074 | 736074 | 736068 | | **8832882** |
| 2 | Service charges - electricity revenue | 2377266 | 2377266 | 2377266 | 2377266 | 2377266 | 2377266 | 2377266 | 2377266 | 2377266 | 2377266 | 2377266 | 2377267 | | **28527193** |
| 3 | Service charges - water revenue | 921888 | 921888 | 921888 | 921888 | 921888 | 921888 | 921888 | 921888 | 921888 | 921888 | 921888 | 921911 | | **11062679** |
| 4 | Service charges - sanitation revenue | 544477 | 544477 | 544477 | 544477 | 544477 | 544477 | 544477 | 544477 | 544477 | 544477 | 544477 | 544477 | | **6533724** |
| 5 | Service charges - refuse revenue | 576061 | 576061 | 576061 | 576061 | 576061 | 576061 | 576061 | 576061 | 576061 | 576061 | 576061 | 576057 | | **6912728** |
| 6 | Service charges - other | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | **0** |
| 7 | Rental of facilities and equipment | 90676 | 90676 | 90676 | 90676 | 90676 | 90676 | 90676 | 90676 | 90676 | 90676 | 90676 | 90677 | | **1088113** |
| 8 | Interest earned - external investments | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | **0** |
| 9 | Interest earned - outstanding debtors | 162208 | 162208 | 162208 | 162208 | 162208 | 162208 | 162208 | 162208 | 162208 | 162208 | 162208 | 162207 | | **1946495** |
| 10 | Dividends received | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | **0** |
| 11 | Fines, penalties and forfeits | 2861 | 2861 | 2861 | 2861 | 2861 | 2861 | 2861 | 2861 | 2861 | 2861 | 2861 | 2854 | | **34325** |
| 12 | Licences and permits | 96 | 96 | 96 | 96 | 96 | 96 | 96 | 96 | 96 | 96 | 96 | 97 | | **1153** |
| 13 | Agency services | 67429 | 67429 | 67429 | 67429 | 67429 | 67429 | 67429 | 67429 | 67429 | 67429 | 67429 | 67427 | | **809146** |
| 14 | Transfers and subsidies | 9778083 | 202083 | 202083 | 202083 | 7808083 | 202083 | 202083 | 202083 | 7808083 | 202083 | 202083 | 202087 | | **27213000** |
| 15 | Other revenue | 139953 | 139953 | 139953 | 139953 | 139953 | 139953 | 139953 | 139953 | 139953 | 139953 | 139953 | 139947 | | **1679430** |
| 16 | Gains on disposal of PPE | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | **0** |
| 17 | Transfers and subsidies - capital (monetary all | 5153084 | 5153084 | 5153084 | 5153084 | 5153084 | 5153084 | 5153084 | 5153084 | 5153084 | 5153084 | 5153084 | 5153076 | | **61837000** |
| **X** | **TOTAL** | **R 20 550 156** | **R 10 974 156** | **R 10 974 156** | **R 10 974 156** | **R 18 580 156** | **R 10 974 156** | **R 10 974 156** | **R 10 974 156** | **R 18 580 156** | **R 10 974 156** | **R 10 974 156** | **R 10 974 152** | | **R 156 477 868** |

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